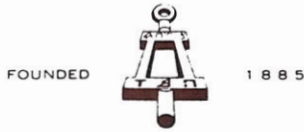


THE TAU BETA PI ASSOCIATION
INCORPORATED
NATIONAL ENGINEERING HONOR SOCIETY
MEMBER OF ASSOCIATION OF COLLEGE HONOR SOCIETIES



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Chapter Vice Presidents

Preparing for Initiations

The initiation ceremony is the most important activity you will sponsor each term. It is the culmination of everything you will do to recognize and honor the engineering students at the top of their Junior and Senior classes. We want to impress our new members with the initiation ceremony to encourage them to participate in Tau Beta Pi throughout the remainder of their lives.

Everything must go right in the ceremony. It is your job to ensure that it does.

Check List

- ☐ Review the instructions now on pages ii to xii and page 1 of the Ritual paying particular attention to the checklist on pages vii to ix. Also review page B-37 in the President's Book.
- ☐ Set up the initiation equipment as soon as you can, be sure everything is there, and repair or replace any equipment that is not working. Headquarters will replace equipment or refurbish your kit at cost.
- ☐ Be sure you have enough brown and white ribbon to tie bows on the keys. Order more from Headquarters early.
- ☐ Order enough Creed Cards so each new member will receive one at the end of the ceremony.
- ☐ Hold a rehearsal of the initiation team one week before the ceremony. Be sure that everyone speaks clearly and loud enough so all initiates can understand what you are saying to them.

Reminders

Optional parts. Before the ceremony, the chapter Advisory Board must approve omitting any part of the script marked optional. Any changes to mandatory parts or equipment must be approved by the Executive Council. See Constitution article I section 8.

Refusal to take oaths. Part of the ceremony requires the new members to take an oath. Some people's personal or religious beliefs prevent them from taking an oath. After your candidate election meeting, inform all of your electees of our principles, the eligibility code of the Tau Beta Pi Association (page iv of the Constitution and Bylaws booklet), and that each new member must take an oath upholding our principles and pledging allegiance to Tau Beta Pi. This will help to reduce the possibility of an initiate refusing to take our oath during the ceremony.

Start Now

Please begin planning for the Fall initiation ceremony now so you have enough time to correct anything that is wrong.

Let me know how we can improve the Ritual and the Ceremony to make it better for the initiates and easier for you to perform. We depend on you to make a lasting positive impression on the initiates so they will contribute to your chapter now and to Tau Beta Pi after graduation. Thank you for your help.

Cordially,

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